



COHEN LAW OFFICES

Name(s): _____ Other Name(s) Used in Last 8 Yrs _____ Chapter _____

REQUIRED DOCUMENTS – BANKRUPTCY

- _____ Credit counseling certificate for course taken within last 180 days
 - _____ 6 months of paystubs from each job (each & every paystub from _____ to Present Date)
 - _____ Breakdown of 12 months income & expenses for any businesses owned by Debtor(s) – broken down by month
 - _____ Social Security/SSI/SSD statements for everyone who receives in household
 - _____ Workers compensation stubs for last 6 months from _____ to Present Date
 - _____ Unemployment compensation printout for last 6 months from _____ to Present Date
 - _____ Child support order & income received for last 6 months from _____ to Present Date
 - _____ Tax returns for 2010 and 2011 (W2s for 2011 if not filed yet)
 - _____ 6 months of bank statements for every checking, savings account & CDs from _____ to Present
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- _____ Asset sheet filled out in its entirety with values assigned to all categories (write “None” if you own none)
 - _____ Market analysis or appraisal for each parcel of real estate (home, land, time-shares) in Debtor(s)’ name (whether or not they live there)
 - _____ Kelly Blue Book private party values for all vehicles, motorcycles, trailers, ATVs in Debtors’ names
 - _____ Titles to all vehicles, boats, trailers, ATVs, motorcycles owned outright
 - _____ Copy of registration card for vehicles, boats, trailers, ATVs, motorcycles with loans
 - _____ Recent statement for each 401K, Pension, IRA, Thrift Savings, Stocks, Bonds, Cash value of life insurance
 - _____ Proof of any businesses owned by Debtors, whether sole-proprietorship, partnership or corporation
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- _____ Documentation of any bankruptcies filed in the last 10 years (since 2002)
 - _____ Copies of pending court actions against Debtor(s) in last year
 - _____ Copies of all lease agreements, automobile loans, personal loans
 - _____ Copies of any mortgages and deeds for any real estate owned in the last 4 years
 - _____ Record of any transfers of any real estate, automobiles, motorcycles or mobile homes within last 4 years
 - _____ Statement regarding any loans Debtor(s) co-signed or someone co-signed for Debtor(s)
 - _____ Statement regarding any property sold at a sheriff sale, repossessed or surrendered within last 4 years
 - _____ Statement regarding any monies Debtor(s) is to receive from any workers compensation, social security, personal injury or estate in near future
 - _____ Statement regarding any businesses owned by Debtor(s) in the last 6 years
 - _____ Statement regarding any prior addresses within the last 3 years
 - _____ Statement regarding any loans taken out or paid back to any family members or friends in last 12 months
 - _____ Statement regarding any bank or retirement accounts closed in last 12 months
 - _____ Statement regarding any safe deposit boxes owned by Debtor(s) – where located, what is in it
 - _____ Statement regarding any large purchases or cash advances made in last 12 months